

**ARCHES HOTSPOT REGION COORDINATING COMMITTEE  
REGULAR MEETING MINUTES  
JULY 30, 2020**

The Arches Hotspot Region Coordinating Committee held its Regular Meeting on the above date. Per Executive Order 2020-5 issued by Governor Gary R. Herbert on March 18, 2020, this meeting was conducted electronically. An anchor location was not provided. An audio recording of the meeting is archived at <http://www.utah.gov/pmn/index.html>. A video recording is archived at <https://www.youtube.com/watch?v=CuPpgECxGv4>.

**Regular Meeting—Call to Order and Attendance:** Committee Chair Wells called the Regular Meeting to order at 3:07 PM. Participating remotely were Committee Members Curtis Wells, Kalen Jones, Karen Guzman-Newton, Mike Duncan, and Jaylyn Hawks. Committee Members Wes Shannon and Evan Clapper were absent. City staff participating remotely were Assistant City Manager Carly Castle, City Engineer Chuck Williams, Communications and Engagement Manager Lisa Church, City Planning Director Nora Shepard, City Recorder Sommar Johnson, and Deputy Recorder Kerri Kirk. UDOT staff participating remotely were District Engineer Jared Beard, Region 4 Traffic Operations Engineer Robert Dowell, and Region 4 Deputy Director Monte Aldridge. Participating remotely was Downtown Main Street Alliance Member Matt Hancock.

**Approval of Minutes: June 17, 2020**

**Motion:** Committee Member Guzman-Newton moved to approve the minutes from June 17, 2020. Committee Member Hawks seconded the motion.

**Vote:** The motion passed 5-0 with Committee Members Hawks, Guzman-Newton, Jones, Wells, and Duncan voting aye. Committee Members Shannon and Clapper were not present for the vote.

**Citizens to be Heard:**

There were no Citizens to be Heard.

**Committee Member Reports**

Committee Chair Wells reported receiving an extended deadline of November 1 from UDOT.

**Off-Main Street Parking Concepts**

**Discussion:** City Engineer Williams presented downtown parking concepts created by the City Engineering department. Committee Members requested clarification regarding the proposed changes. City Engineer Williams said the recommended changes could create 111-129 additional parking spaces, depending on the 100 South reconstruction layout. Committee Members inquired about parking stall sizes, expanding the off-Main Street parking another block on the eastern side of Main Street, and utilizing the existing trees for shaded parking. Committee Member Duncan left the meeting at 3:34 PM due to technical difficulties.

Downtown Main Street Alliance Member Hancock presented alternate downtown parking designs which could potentially add 151 parking spaces. Committee Member Guzman-Newton inquired about the green infrastructure.

**Next Steps for the Committee**

**Discussion:** Planning Director Shepard inquired about next steps. Committee Chair Wells inquired about getting to the final design and budget. City Engineer Williams said the

constraints and the number of required turn lanes need to be identified. Committee Chair Wells requested a timeline to address those items. City Engineer Williams requested four weeks. Hancock agreed and said the priorities need to be determined. Committee Chair Wells proposed August 26 for the next meeting. He said the other potential projects would be reviewed the following month. He requested the budget and concept design for off-Main Street parking be prepared by September 1.

UDOT Region 4 Deputy Director Aldridge agreed that looking at constraints, utilities, and drainage are wise ideas. He suggested ensuring the streets are bicycle-friendly as a priority. He also suggested reviewing environmental challenges and risks.

Assistant City Manager Castle proposed beginning public engagement and outreach on the Lancaster design concept. Committee Chair Wells said he would prefer to wait on public engagement until after a well-attended committee meeting. Committee Member Guzman-Newton, City Planning Director Shepard, and Committee Member Jones said they prefer beginning public engagement as soon as possible. Assistant City Manager Castle proposed a meeting with Communications and Engagement Manager Church, City Engineer Williams, and Hancock to decide what to present to the public. Committee Member Hawks said she would prefer to have the entire package of potential projects be shared with the public at the same time. Assistant City Manager Castle said UDOT is waiting for the final off-Main Street parking concept before proceeding with Main Street improvements. She said the other potential projects existed before the creation of this Committee, and they are more complete. She suggested public engagement for the off-Main Street improvements first, and then public engagement on all the potential projects later on.

Committee Member Guzman-Newton inquired about the potential for funding of a mini-transit system. Aldridge said discussion took place regarding scaling back the transit from a 10-year operation; if there is still interest in transit, the topic could be revisited.

Committee Chair Wells suggested a meeting the week after the August 26 meeting to review the other potential projects. He asked if Committee Members wanted to work on the multi-use pathway or transit projects to present at the next meeting. Committee Member Guzman-Newton offered to work on a small transit approach with Committee Member Duncan. Committee Member Hawks suggested that Committee Member Clapper work on the multi-use pathway project with her. Planning Director Shepard volunteered Assistant Planner Shurtleff and herself to assist with the transit project.

Committee Member Guzman-Newton inquired about the potential budget from UDOT. Aldridge said the cost per stall of the off-Main Street parking needs to be less than the cost per stall of the original parking structure project. He added there are aesthetics limitations as well.

Committee Chair Wells and Assistant City Manager Castle reminded the Committee that there should not be a quorum while working on the transit and multi-use path projects.

**Adjournment:** Committee Chair Wells adjourned the meeting at 4:51 PM.