MOAB CITY CORPORATION
217 E CENTER STEET
MOAB UT 84532-2534
(435) 259-5121 · FAX (435) 259-4135

SIGN PERMIT

FOR OFFICE USE ONLY

PERMIT #: _____

DATE PAID: _____

AMOUNT PAID: _____

RECEIPT NO.: _____

*** All sign permit applications are subject to a five (5) day review period by city staff****

BUSINESS NAME: _____

ADDRESS: _____

CITY, STATE, ZIP: _____

PHONE NO.: _____

PERMITTEE: _____

PROPERTY OWNER (IF DIFFERENT): _____

TOTAL SQUARE FOOTAGE OF PROPOSED SIGN(S) (*ENTER IN FORMULA BELOW): _____

Fees		
	➢ $25 MINIMUM CHARGE (UP TO 30 SQUARE FEET) ➢ 50¢ FOR EACH ADDITIONAL SQUARE FOOT	Minimum charge (A) $25.00 (_____ - 30) = (B) _____ *total square footage (B)_____ X .50 (C) _____ *square footage over 30 Add (A) and (C) _____ Amount Due

STAFF APPROVAL: _____ DATE: _____

PLEASE COMPLETE THE FOLLOWING:

1. WHAT IS THE PROPERTY'S FRONTAGE ALONG THE PUBLIC RIGHT-OF-WAY(S)? _____ FEET
2. HOW MANY PROPOSED SIGNS WILL BE DISPLAYED? _____
3. HOW MANY EXISTING SIGNS ARE ON THE PROPERTY? _____
4. WHAT IS THE TOTAL SQUARE FOOTAGE OF ALL EXISTING SIGNS? _____
5. WHAT IS THE TOTAL SQUARE FOOTAGE OF ALL PROPOSED SIGNS PLUS EXISTING SIGNS? _____
6. WILL THE PROPOSED SIGN(S) BE: ❒ PERMANENT ❒ TEMPORARY ❒ BOTH

SITE PLAN

THE FOLLOWING *MUST* BE COMPLETED BEFORE THE PERMIT WILL BE PROCESSED!

ONE SIGN PERMIT APPLICATION MAY INCLUDE MULTIPLE SIGNS ON THE SAME LOT. DETAILED DRAWING(S) TO SCALE OF ALL EXISTING AND PROPOSED SIGNS ON A LOT MUST BE ATTACHED TO THE SIGN PERMIT APPLICATION FOR CONSTRUCTION, CREATION, OR INSTALLATION OF A NEW SIGN OR FOR THE ALTERATION OF AN EXISTING SIGN. THE DRAWING(S) MUST INCLUDE THE FOLLOWING:

✓*CHECK LIST:*

_____ 1. HEIGHT OF ALL SIGNS ON THE LOT
_____ 2. SQUARE FOOTAGE OF EACH SIGN ON THE LOT
_____ 3. TOTAL COMBINED SQUARE FOOTAGE OF ALL SIGNS ON THE LOT
_____ 4. SITE PLAN INDICATING LENGTH OF STREET FRONTAGE, LOCATION OF BUILDINGS, PARKING LOTS, DRIVEWAYS, LANDSCAPED AREAS AND ALL EXISTING AND PROPOSED SIGNS ON THE SITE.
_____ 5. OVERALL DIMENSIONS, DESIGN, STRUCTURE, MATERIALS, PROPOSED COPY AND ILLUMINATION SPECIFICATIONS OF ALL SIGNS REQUIRING A PERMIT ON THE LOT
_____ 6. PHOTOGRAPH(S) OF THE LOT