

Moab City Corporation

Moab Art and Recreation Center Board Application

IDENTIFICATION - Please Print or Type			
Last name	First Name	Middle Name	
Mailing Address (Street Number & Name)		City	State Zip Code
Home Phone	Cell Phone	Emergency Contact (Name & Phone)	If UNDER 18 years of age please state Date of Birth:
Current Occupation, Company Name			
PLEASE COMPLETE THE FOLLOWING QUESTIONS			
What interests do you have that are relevant to this position? _____			
Please list arts or recreation activities that you have participated in: _____			
Please explain why you would like to serve on the MARC Board: _____			
Please describe how you feel you can contribute to the MARC Board: _____			
Please list what strengths you have gained through personal, volunteer, board member and/or job related experience: _____			
REFERENCES			
Name: _____	Phone Number: _____		
Name: _____	Phone Number: _____		
I have read and understand the Responsibilities of the MARC Board and I can commit to upholding these responsibilities			
Signature _____		Date _____	

Mission Statement: The Moab Arts and Recreation Center provides opportunities for participation in educational, recreational and artistic activities to enhance the quality of life for the community members of all ages and abilities.

Board Members Should:

1. Participate in the development of a positive vision for the Center.
2. Attend 3/4 of the regularly scheduled meetings as well as attend any additional committee meetings. Board members should be prepared to spend 2-4 hours a week working on the MARC.
3. Be familiar with the minutes of the board and committees to which you are assigned
4. Be familiar with any of the MARC publications
5. Be familiar with the organization's goals, objectives, programs, by-laws and mission statement.
6. Make sure that all committee meetings are reported to the MARC board.
7. Be familiar with the MARC budget, budget process and financial situation, as well as any committee to which you are assigned
8. Avoid self-serving policies or appearances of conflict of interest.
9. Ask questions if there is something you do not understand or if something comes to your attention that causes you to question a policy or practice.
10. Promote a well-established volunteer program and competent staff.
11. Monitor the community and professional image of the MARC
12. Be certain that the policies are clearly identified and that the MARC board acts on them as a whole rather than by action of a small group of individuals.
13. Be familiar with the duties and obligations of membership before agreeing to sit on the MARC board or a committee.
14. Take an active part in the decision-making process, even when the issue is not one that affects you personally.
15. Be willing to work with a group.
16. The MARC board will make recommendations to the City Council on the following:
 - a. Budget
 - b. Capital Expenditures
 - c. Public Relations/Marketing
 - d. Grants
 - e. Rent and scheduling policy decisions
 - f. MARC board appointments (see above)
 - g. Bylaws, Mission Statement, Goals and Objectives for the MARC
 - h. Legal issues
 - i. Other MARC policies but not day-to-day operations
 - j. Personnel: One non-city member of the MARC board will be involved in the interview process for any new hiring decision.

An effective MARC board will ensure that :

- a. Board members will help develop and guide the MARC
- b. The MARC policies continue through elections.
- c. The community is responsible for the MARC because it is a community building.
- d. City staff receives help raising funds and volunteer support.

First EPA Green Power Community in the Nation